



DELAWARE COUNTY CONSERVATION DISTRICT MINI-GRANT PROGRAM

In order to promote conservation work in Delaware County, the Conservation District has established a mini-grant program. The grants will be awarded on a competitive basis. Grant requests should not exceed \$500.00. The Conservation District Board will annually allocate a sum of money to this program based on the prior year's excess of income over expenses. To start the program in 1998 the board allocated \$3,000.00.

Applications for mini-grants will be collected from the following groups:

1. Locally Based Environmental Organizations
2. School Based Environmental Clubs
3. Home Owners Associations
4. Scouting Organizations
5. Civic Associations
6. Sportman's Groups

The projects to be funded must be related to natural resource conservation and / or water quality improvement. The following are examples of projects, which will be considered:

- A. Streambank Stabilization
- B. Riparian Forest Buffer Plantings
- C. Stormsewer Stenciling / Disks
- D. Wildlife Habitat Improvements
- E. Conservation Practice Installation or Implementation Approved by the Natural Resource Conservation Service (N.R.C.S.) on Land Open to the Public without an Access Fee.
- F. Special Topic Workshops or Seminars for the General Public on Local Environmental Issues.
- G. Stream Monitoring – Water Quality Testing Programs
- H. Evaluation of New Erosion and Sediment Control Products on Publicly Owned Construction Projects.
- I. Nature Trails

Applications will be accepted semi-annually: Application deadlines are Spring-April 1st and Fall-October 30th!

Grants are Awarded at the Conservation District Board of Directors Meeting Following Each Deadline!

Additional Terms and Conditions

The grant applications must be submitted on the form developed by the Delaware County Conservation District. The funds will be distributed after the grantee has expended the funds and completed the project, unless the Board waives this requirement. Funds will be released from the Conservation District upon the group's submittal of a claim form and a report documenting proof of project completion. If the Board waives the requirement for payment after completion of the project the group must still submit a claim form to prove the project was satisfactorily completed. If the group fails to provide the necessary proof of project completion they will be ineligible for future mini-grants and requested to return the funds.

The mini-grant program's goal will be to maximize the environmental quality while minimizing paperwork, as associated with other grants. The funds allocated to this program are non-tax dollar funding. The funds are a part of our affiliate membership program. Donations are received from various sources, but the funds are primarily received as part of the emergency Erosion and Sediment Control Review Process. We will need to keep accurate records on the use of these funds so a certain amount of documentation is required.

Contact the District

Delaware County Conservation District
Rose Tree Park – Hunt Club
1521 N. Providence Road
Media, PA 19063
Ph. 610-892-9484
Fax 610-892-9622
gothierw@co.delaware.pa.us



Delaware County Conservation District
Mini-Grant Program

All applications must be submitted by the approved deadline. Please submit completed applications to:

Delaware County Conservation District
Rose Tree Park – Hunt Club
1521 N. Providence Road
Media, PA 19063
Phone Number: (610) 892-9484

Deadlines: Spring- April 1st and Fall- October 30st of Each Year

Name of Sponsoring Organization: _____

Address: _____

Town/City: _____ State: _____

Zip Code: _____

Project Contact: _____

Phone #: _____

Federal Identification Number or Social Security Number: _____

BUDGET

Amount Requested: _____

Matching Funds (If Applicable):

(Include letter of Commitment from each organization)

Organization	Match Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Project Cost (Requested Amount + Match): \$ _____

ADMINISTRATION

A. If your project is approved, whom should the check be made out to?

Name: _____

B. Does your organization request a waiver of the requirement that the Conservation District grant will be received upon submission of a claim form after the project has been successfully completed?

YES or NO: _____

C. If (YES) to Question B, should your application be considered withdrawn if the Conservation District does not waive the above requirement?

YES or NO: _____

D. If your project is approved for an amount less than the amount requested, should the Conservation District withdraw your application?

YES or NO: _____

Submitted by: _____

Signature of Officer of Organization

Grant Application Approved by the:

(a.) _____ **at our** ((a.) Name of organization)

(b.) _____ **meeting held** ((b.) Type of meeting: Weekly, Monthly, Annual, etc.)

(c.) _____ ((c.) Date of Meeting.)

(d.) _____ ((d.) Signature of a Second Officer of Organization)

Signature of Recording Secretary or other Officer