

## DISTRICT BOARD MINUTES

January 13, 2015

DELAWARE CO. CONSERVATION DISTRICT  
ROSE TREE PARK - HUNT CLUB  
1521 N. PROVIDENCE ROAD  
MEDIA, PENNSYLVANIA 19063  
(610) 892-9484



The regular meeting of Delaware County Conservation District was held on Tuesday, January 13, 2015 at Rose Tree Park - Hunt Club. The meeting was called to order by Chairperson – Cheryl Graff-Tumola at 3 PM. Additional directors present

were: Elaine Schaefer, Joseph Fecondo, Randy Bates, Ray Iacobucci and Frank McKee via teleconference. Others present were: Edward M. Magargee – District Manager, Giana Martin – Office Manager, Michelle Wheeler – District Technician, Kevin Boyle – District Technician, Brian Vadino – Watershed Specialist, and Beth Sassaman - NRCS.

**Call to Order:** Given by Chairperson – Cheryl Graff-Tumola

**Approval of Minutes** – On a Motion by Elaine Schaefer and seconded by Randy Bates the minutes of December 2, 2014 were voted on and approved.

**Election of Officers** – The following nominations were made:

**\*MOTION REQUEST\*** By Elaine Schaefer and seconded by Randy Bates to nominate Cheryl Graff-Tumola for Chairperson.

**\*MOTION REQUEST\*** By Cheryl Graff-Tumola and seconded by Elaine Schaefer to nominate Robert Bernhardt for Vice Chairperson.

**\*MOTION REQUEST\*** By Ray Iacobucci and seconded by Randy Bates to nominate Frank McKee as Secretary/Treasurer.

These nominations were voted on and approved without any negative votes or abstentions.

**Audience Comments** – None

**Correspondence & Announcements** -

1. PACD – A copy of PACD Monthly report was included in the meeting packet.

**Motion Request** – By Randy Bates and seconded by Elaine Schaefer to file all bank statements for audit for December. The motion was voted on and approved without any negative votes or abstentions. A complete copy of these statements will be attached to the official minutes.

**Motion Request** – By Randy Bates and seconded by Ray Iacobucci to accept the following donations for Emergency Reviews in December, Ardrossan Farm and DGV Mini Campus. Elaine Schaefer abstained from voting on this topic due to her involvement with the Ardrossan project. The motion was voted on and approved without any negative votes.

**Checks for Signature:** None

## **Old Business**

**Web Site** - Ed discussed that the new website is up and running. Ed is working with the web developer to make minor adjustments on the information. Training will be coordinated for the staff so that everyone can make updates as necessary.

**2015 Annual Work Program** - \*MOTION REQUEST\* By Ray Iacobucci and seconded by Randy Bates to adopt the 2015 Work Program. The motion was voted on and approved without any negative votes or abstentions.

**Fee Schedule 2015** - The new fee schedule was approved by County Council on January 7<sup>th</sup>, there is a 30 day waiting period before the new fees will be enforced.

## **New Business**

**Discussion on Reserve Accounts** – Ed asked the board how they would like to proceed in regards to the money the District has on deposit. Cheryl suggested that Ed come up with a list of possible options for the board to review before making any decisions. Frank made the suggestion that it may be beneficial to assume that we will need to still have a minimum of 1 full year of operating expenses still liquid.

**County MS-4 Annual Report Due at the end of January** - Ed will be working on completing the report, it will cover approximately 18 months which would be from last report until this report. This is due to the change over to the new permit format.

**Report from Cooperating Agencies** – Linda Mackey – DEP, Field Representative, and Beth Sassaman – NRCS, a complete copy of this report will be attached to the official minutes.

**Conservation District Manager's Report & Staff Reports** - Edward Magargee, Michelle Wheeler, Kevin Boyle and Brian Vadino submitted written reports detailing their activities for the past month. A complete copy of these reports will be attached to the official minutes.

## **Erosion & Sediment Control Plan Reviews - Attached**

## **Individual Request for Assistance- None**

**Next Meeting:** February 3, 2015

**Adjournment-** 4:30 p.m