

DISTRICT BOARD MINUTES

January 8, 2013

DELAWARE CO. CONSERVATION DISTRICT
ROSE TREE PARK - HUNT CLUB
1521 N. PROVIDENCE ROAD
MEDIA, PENNSYLVANIA 19063
(610) 892-9484



The regular meeting of Delaware County Conservation District was held on Tuesday, January 8, 2013 at Rose Tree Park - Hunt Club. The meeting was called to order by Chair person - Cheryl Graff Tumola at 3 PM. Additional directors present were: Robert Bernhardt, Raymond Iacobucci, Elaine Schaefer, and Joseph Fecondo via teleconference. Others present were:

Edward M. Magargee – District Manager, Giana Martin – office manager, Michelle Wheeler – Technician, Kevin Boyle – Technician, Brian Vadino – Watershed Specialist, and Beth Swartzenruber-Sassaman – NRCS

Call to Order: Given by Chairperson – Cheryl Graff – Tumola

Election of Officers for 2013 – Robert Bernhardt and Wayne Megill were re-appointed to the Board of Directors by County Council.

MOTION REQUEST By Raymond Iacobucci and seconded by Elaine Schaefer to nominate Cheryl Graff-Tumola as Chairperson for 2013. The motion was voted on and approved without any negative votes or abstentions. A motion was made by Robert Bernhardt and seconded by Joseph Fecondo to close nominations for Chairperson.

MOTION REQUEST By Joseph Fecondo and seconded by Elaine Schaefer to nominate Robert Bernhardt for Vice Chairperson for 2013. The motion was voted on and approved without any negative votes or abstentions. A motion was made by Elaine Schaefer and seconded by Raymond Iacobucci to close nominations for Vice Chairperson.

MOTION REQUEST By Raymond Iacobucci and seconded by Joseph Fecondo to nominate Frank McKee, Jr as Secretary/Treasurer for 2013. The motion was voted on and approved without any negative votes or abstentions. A motion was made by Robert Bernhardt and seconded by Raymond Iacobucci to close nominations for Secretary/Treasurer.

Approval of Minutes – On a Motion by Elaine Schaefer and seconded by Raymond Iacobucci the minutes of December 4, 2012 were voted upon and approved.

Audience Comments – Steve Kosiak let us know that the DelCo Anglers & Conservationists have received a \$3,000 grant from PA Fish and Boat Commission but still have not heard answers from agencies. Clyde Hunt has been asked by Pennsylvania Horticultural Society to pick a place in Upper Darby to do tree plantings. They will be providing a \$20,000 grant for this purpose. It has to be applied for by the end of January. The money can be used for supplies and to train tree tenders.

Correspondence & Announcements -

1. PACD – A copy of PACD Monthly report was included in the meeting packet.

Motion Request – To file all bank statements for audit for December. A motion was made by Elaine Schaefer seconded by Raymond Iacobucci. A complete copy of these statements will be attached to the official minutes. The motion was voted upon and approved without any negative votes or abstentions.

Old Business

Telephone and Associated Services – The process is still on-going and has been on-going for over 2 years.

Permit Guarantee Policy – The first two files we had for review under these new guidelines were “priority” projects. We no longer issue letters for individual permits, that comes direct from DEP. We are still waiting to receive form letters from DEP.

Photo Copier Disposal – Was picked up fairly quickly and very seamlessly.

New Business

Approval of 2013 Conservation Poster Contest Budget – Michelle Wheeler: *MOTION REQUEST* By Raymond Iacobucci and seconded by Elaine Schaefer to approved \$1,400 for the 2013 Poster Contest projected budget. The motion was voted on and approved without any negative votes or abstentions.

Tree Vitalize – 2012 Summary and New Application for 2013 - The request for reimbursement has been submitted to PHS and we should receive that by the end of January. The 2013 applications are finalized and being prepped to send up to PHS for review and approval.

Changes for 2013 County Budget - For over 20 years we have used a Transfer of Cost account to offset budget costs. The auditors have decided to put everything into a Revenue account. We will need to figure out how to keep it all straight.

Reserve Accounts – Plan for these funds - With balances currently on deposit and anticipated deposits in the future Ed requests we start brainstorming what to do with those funds so that they are used in the best way possible.

Report from Cooperating Agencies –Linda Mackey – DEP, Field Representative and Beth Swartzenruber-Sassman – USDA/NRCS provided a report a complete copy of the report will be attached to the official minutes.

Conservation District Manager's Report & Staff Reports - Edward Magargee, Michelle Ferri, Kevin Boyle and Brian Vadino submitted written reports detailing their activities for the past month. A complete copy of these reports will be attached to the official minutes.

Erosion & Sediment Control Plan Reviews - Attached

Individual Request for Assistance- None

Next Meeting: February 5, 2013

Adjournment- 4:30 p.m