

# DISTRICT BOARD MINUTES

November 12, 2013

DELAWARE CO. CONSERVATION DISTRICT  
ROSE TREE PARK - HUNT CLUB  
1521 N. PROVIDENCE ROAD  
MEDIA, PENNSYLVANIA 19063  
(610) 892-9484



The regular meeting of Delaware County Conservation District was held on Tuesday, November 12, 2013 at Rose Tree Park - Hunt Club. The meeting was called to order by Chair person - Cheryl Graff Tumola at 3 PM. Additional directors

present were: Robert Bernhardt, Elaine Paul Schaefer, Raymond Iacobucci via telephone and Joseph Fecondo via telephone. Others present were: Edward M. Magargee – District Manager, Giana Martin – office manager, Michelle Wheeler – Technician, Kevin Boyle – Technician, Brian Vadino – Watershed Specialist, and Beth Swartzenruber - NRCS.

**Call to Order:** Given by Chairperson – Cheryl Graff – Tumola

**Approval of Minutes** – On a Motion by Robert Bernhardt and seconded by Elaine Schaefer the minutes of October 1, 2013 were voted on and approved.

**Audience Comments** – None

## **Correspondence & Announcements** -

1. PACD – A copy of PACD Monthly report was included in the meeting packet.

**Motion Request** – By Elaine Schaefer and seconded by Robert Bernhardt to file all bank statements for audit for September. The motion was voted on and approved without any negative votes or abstentions. A complete copy of these statements will be attached to the official minutes.

**Motion Request** – By Elaine Schaefer and seconded by Robert Bernhardt to accept the following emergency review requests: Stoney Bank Rd, Villanova University, Spring Valley Rd, and Concord Spring Valley. The motion was voted on and approved without any negative votes or abstentions.

## **Checks for Signature:**

1. 2011 NPDES Expenses transfer from Cleanwater Fund to Affiliate Fund \$2,391.00
2. 2012 NPDES Expenses transfer from Cleanwater Fund to Affiliate Fund \$3,664.59
3. Friends of Glen Providence Park : Mini-Grant \$ 500.00
4. Transfer Incorrect Deposit From Afil. MM to Cleanwater Fund \$1,100.00

## **Old Business**

### **Mutual Aid Agreement for Agricultural Service with Chester County C.D. -**

1. Signature approval of official application for funding. **Motion Request** – By Elaine Schaefer and seconded by Joseph Fecondo to have this agreement signed by Cheryl to move forward with the grant request. The motion was voted on and approved without any negative votes or abstentions.

**Kent Park – Riparian Buffer Planting – September 28th Volunteer Day -** The Tree Vitalize planting project was completed at Kent Park in Upper Darby and was very successful.

**Replacement of Conservation District 2002 Ford Explorer -** The request was submitted to Marianne Grace and was approved. It will now be forwarded to County Council for final approval.

## **New Business**

**Donation Request from the State Envirothon Committee -** A request for donation to the State Envirothon Committee was received. **\*Motion Request –\*** By Elaine Schaefer and seconded by Robert Bernhardt to donate \$100 to the State Envirothon Committee. After further discussion of the benefits of possibly donating more money, the motion was amended by Elaine Schaefer and seconded by Robert Bernhardt to donate \$250. The motion was voted on and approved without any negative votes or abstentions.

**Coastal Zone Management Grant: Approval – Kevin Boyle -** The 2014 Coastal Zone Grant request was approved. There were changes made to the program which resulted in Delaware County being awarded \$22,500 instead of \$20,000. This was signed by Cheryl Graff-Tumola and Robert Bernhardt.

**2012 Audit Approval -** The audit was completed and sent back from the accountant. There were no issues.

**Director Terms and Nomination Process –** Elaine Paul Schaefer and Frank McKee have both expressed they would like to remain on the board. Letters will be sent out to the nominating committee to be voted upon at a future meeting.

**Conservation District Mini-Grant Program – Brian Vadino -** The motion to approve the mini grant requests for this season was tabled until December’s meeting due to lack of quorum for this vote. A synopsis was presented and will be attached to the official minutes for reference.

**Website Problems and Need to Upgrade –** Recently there have been issues with updating the website. Ed is going to start researching costs and options for upgrading the website.

**Report from Cooperating Agencies** –Linda Mackey – DEP, Field Representative provided a report a complete copy of the report will be attached to the official minutes.

**Conservation District Manager's Report & Staff Reports -** Edward Magargee, Michelle Wheeler, Kevin Boyle and Brian Vadino submitted written reports detailing their activities for the past month. A complete copy of these reports will be attached to the official minutes.

**Erosion & Sediment Control Plan Reviews - Attached**

**Individual Request for Assistance- None**

**Next Meeting:** December 3, 2013

**Adjournment-** 4:30 p.m