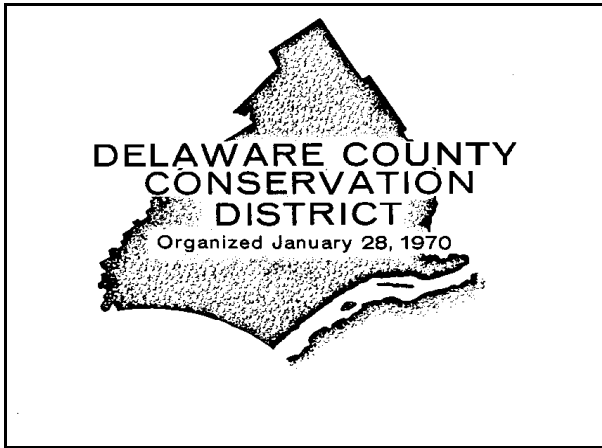


DISTRICT BOARD MINUTES

November 3, 2014



DELAWARE CO. CONSERVATION DISTRICT
ROSE TREE PARK - HUNT CLUB
1521 N. PROVIDENCE ROAD
MEDIA, PENNSYLVANIA 19063
(610) 892-9484

The regular meeting of Delaware County Conservation District was held on Monday, November 3, 2014 at Rose Tree Park - Hunt Club. The meeting was called to order by Chairperson – Cheryl Graff-Tumola at 3 PM. Additional directors

present were: Robert Bernhardt, Joseph Fecondo, Frank McKee, Randy Bates, Wayne Megill and Ray Iacobucci. Others present were: Edward M. Magargee – District Manager, Giana Martin – office manager, Kevin Boyle – District Technician, Brian Vadino – Watershed Specialist, Linda Mackey – DEP and Beth Sassaman – NRCS.

Call to Order: Given by Chairperson – Cheryl Graff-Tumola

Approval of Minutes – On a Motion by Ray Iacobucci and seconded by Robert Bernhardt the minutes of October 7, 2014 were voted on and approved.

Audience Comments – None

Correspondence & Announcements -

1. PACD – A copy of PACD Monthly report was included in the meeting packet.

Motion Request – By Randy Bates and seconded by Joseph Fecondo to file all bank statements for audit for September. The motion was voted on and approved without any negative votes or abstentions. A complete copy of these statements will be attached to the official minutes.

Motion Request – By Ray Iacobucci and seconded by Randy Bates to accept the following donations for Emergency Reviews in October, Audi of West Chester, Residence Inn, Industrial Highway Greenway Trail. The motion was voted on and approved without any negative votes or abstentions.

Checks for Signature: C.R.C. Watershed Association, Mini-grant Cheyney University – Riparian Buffer along Chester Creek.....\$500.00 ***MOTION REQUEST* By Ray Iacobucci and seconded by Robert Bernhardt to approve payment of this mini grant request.** The motion was voted on and approved without any negative votes or abstentions.

Old Business

Web Site - Ed gave the company all the necessary information for them to get started on building the site. They are in the process of checking our host etc.

2013 Audit – Final Approval - Ed had the auditor make revision to show our accounts are 100% covered by FDIC insurance. ***MOTION REQUEST* By Cheryl Graff-Tumola and seconded by Robert Bernhardt to approve the final copy of the audit.** The motion was voted on and approved without any negative votes or abstentions.

New Business

Mini-Grant Applications - A synopsis of each of the mini grant requests for this grant period was attached to the official minutes. Frank McKee started an open discussion on what can be done in the future to 1) increase the interest in the mini-grant program and 2) get application submissions that more closely fit the Conservation District's mission and goal. ***MOTION REQUEST* By Frank McKee and seconded by Randy Bates to approve all 3 mini grant requests that were submitted.** The motion was voted on and approved without any negative votes or abstentions.

Requesting approval to purchase a used 4x4 to replace county pool car - Ed is requesting approval to expend up to \$15,000 to purchase a used 4x4 vehicle, possibly through a GSA auction. ***MOTION REQUEST* By Randy Bates and seconded by Frank McKee for Ed to have the Motor Vehicles department start the purchase process of the 4x4 vehicle, and expend up to \$15,000.** The motion was voted on and approved without any negative votes or abstentions.

Chapter 102 /105 Annual Training – Kevin Boyle discussed the recent training he and Michelle Wheeler attended. He stated that the training was good but that there are still a lot of unanswered questions on permitting.

Fee for Service Revisions for Discussion – Ed is requesting that the board assess the need to possibly increase our service fees. The cost for fringe benefits is going up and this increase would go toward helping to off-set that increase. Ed has proposed a 30% increase. Frank questioned whether 30% was too much to do all at once, could we possibly do a 10% increase over the next 3 years, or is there any other options. Ed also would like to include a provision for projects that according to the DEP SOP should be applying for individual permits, which would make the SERO of DEP responsible for reviewing the Post Construction Stormwater Management plans. So far, DEP hasn't been making those applications apply for individual permits, so Ed is proposing that those applications be required to pay a "Discharge Impact Fee" of \$1,000 to off-set the amount of time required to review those applications. Ray inquired the amount of that fee, could it be broken down to a lower additional charge.

Report from Cooperating Agencies – Linda Mackey – DEP, Field Representative and Beth Sassaman – NRCS provided reports, a complete copy of their reports will be attached to the official minutes.

Conservation District Manager's Report & Staff Reports - Edward Magargee, Michelle Wheeler, Kevin Boyle and Brian Vadino submitted written reports detailing their activities for the past month. A complete copy of these reports will be attached to the official minutes.

Erosion & Sediment Control Plan Reviews - Attached

Individual Request for Assistance- None

Next Meeting: December 2, 2014

Adjournment- 4:30 p.m