

## DISTRICT BOARD MINUTES

September 9, 2014



DELAWARE CO. CONSERVATION DISTRICT  
ROSE TREE PARK - HUNT CLUB  
1521 N. PROVIDENCE ROAD  
MEDIA, PENNSYLVANIA 19063  
(610) 892-9484

The regular meeting of Delaware County Conservation District was held on Tuesday, September 9, 2014 at Rose Tree Park - Hunt Club. The meeting was called to order by Chairperson – Cheryl Graff-Tumola at 3 PM. Additional directors

present were: Frank McKee, Joseph Fecondo, Wayne Megill, Elaine Schaefer and Randy Bates. Others present were: Edward M. Magargee – District Manager, Michelle Wheeler – District Technician, Kevin Boyle – District Technician, Giana Martin – office manager, Brian Vadino – Watershed Specialist, and Beth Sassaman – NRCS.

**Call to Order:** Given by Chairperson – Cheryl Graff-Tumola

**Approval of Minutes** – On a Motion by Frank McKee and seconded by Elaine Schaefer the minutes of August 5, 2014 were voted on and approved.

**Audience Comments** – None

### **Correspondence & Announcements** -

1. PACD – A copy of PACD Monthly report was included in the meeting packet.

**Motion Request** – By Frank McKee and seconded by Joseph Fecondo to file all bank statements for audit for July. The motion was voted on and approved without any negative votes or abstentions. A complete copy of these statements will be attached to the official minutes.

**Motion Request** – By Randy Bates and seconded by Joseph Fecondo to accept the following donations for Emergency Reviews in August, Chester Creek Interceptor, and Hoplamazian Residence. The motion was voted on and approved without any negative votes or abstentions.

**Motion Request** – By Frank McKee and seconded by Randy Bates for the approval of Coastal Zone Grant Agreement for \$20,000.00 basically to cost share a portion of our Conservation Technicians salary. **(Signatures Required)** The motion was voted on and approved without any negative votes or abstentions.

**Checks for Signature:** Norwood Borough – Tree Vitalize Reimbursement \$1,953.00

### **Old Business**

**Web Site** – Ed received a call from a third person to do the website work, but their initial quote was for about \$20,000. We are still waiting on additional proposals.

**Tree Vitalize Update** – The projects for Fall 2014, a total of 8, 1 is completed and one has requested an extension into 2015 which we are still waiting to hear back from PHS. The deadlines for the next round of submission requests for 2015 are approaching.

## **New Business**

**Public Participation Policy** – Based off of questions last month about if the DCCD has a Public Participation Policy in place, Ed contacted the local Conservation Districts and tailored their policies to fit our needs. The policy has been submitted to board for review and comment at a future meeting.

**PACD Regional Meeting** – will be held on October 2 in Franconia.

**Required Staff Training**: The Conservation Technicians and Watershed Specialist will both be attending required training in October.

**Submission of County Budget** – The County requested to try and make the budget the same as last year. This has been completed and submitted back to the County.

**2013 Audit** – Extension request has been approved until November. Christopher Reynolds was the accountant selected and has picked up copies of financial documents to start the Audit process.

**Report from Cooperating Agencies** –Linda Mackey – DEP, Field Representative provided a report a complete copy of the report will be attached to the official minutes.

**Conservation District Manager's Report & Staff Reports** - Edward Magargee, Michelle Wheeler, Kevin Boyle and Brian Vadino submitted written reports detailing their activities for the past month. A complete copy of these reports will be attached to the official minutes.

## **Erosion & Sediment Control Plan Reviews - Attached**

## **Individual Request for Assistance- None**

**Next Meeting**: October 7, 2014

**Adjournment**- 4:30 p.m