



**DISTRICT BOARD MINUTES
 DELAWARE CO. CONSERVATION DISTRICT
 November 10, 2020
 ROSE TREE PARK - HUNT CLUB
 1521 N. PROVIDENCE ROAD
 MEDIA, PENNSYLVANIA 19063
 (610) 892-9484**

The regular meeting of Delaware County Conservation District was held on November 10, 2020 via Microsoft Teams due to Covid19. The meeting was called to order

by Chairperson Cheryl Graff Tumola at 3:33pm. Additional Directors present were: Ray Iacobucci, Frank McKee, Donna Silvestri and Steven Beckley. County Council Member Elain Paul Schaefer was also in attendance. Others present were: Edward M. Magargee, District Manager, Connor Carey and Michelle Wheeler - District Technicians, Karen Wilwol - Watershed Specialist, Gina Ferzetti – Office Manager, Linda Mackey – DEP, Beth Sassaman - NRCS.

Call to Order: Given by Chairperson Cheryl Graff Tumola

Approval of Minutes – On a Motion by Ray Iacobucci and seconded by Donna Silvestri, the minutes from the October 6, 2020 meeting were voted on and approved.

Audience Comments – None

Correspondence & Announcements - PACD Monthly Rewind October 2020

Motion Request – A Motion was made by Donna Silvestri and seconded by Frank McKee to file all bank statements for audit.

I. Affiliate Fund Money Market (9/30/20)	\$ 330,524.75
Checks in Excess of \$200.00 - (United Savings)	
1. Treasurer of Del.Co. –Watershed Specialist Reimb.	\$11,800.00
II. Affiliate Fund Checking (9/30/20)	\$ 6,490.84
Checks in Excess of \$200.00 – (United Saving Bank)	
1. None	
III. Cleanwater Fund Money Market (9/30/20)	\$ 524,615.31
Checks in Excess of \$200.00 – (United Savings)	
1. Treasurer of DelCo. – Purchase 3 large monitors.	\$2,267.97
IV. Petty Cash Account Checking (9/30/20)	\$ 1,367.67
Checks in Excess of \$200.00 – (United Savings)	
1. None	
V. New Account – LVR Program (9/30/20)	<u>\$ 83,197.47</u>
Checks in Excess of \$200.00 – (United Savings) None	
Total	<u><u>\$ 946,196.04</u></u>

Motion Request - None. Actions under new business.

Emergency Reviews: A Motion was made by Frank McKee and seconded by Elaine Paul Schaefer to approve for deposit the following Emergency Review Fees.

Checks to be Signed – 1. Treasurer of Delaware County. Transfer \$9,679.30 received for Watershed Specialist Reimbursement. 2. BetterBusiness Products, Inc. – Office Partition Work previously approved \$1,650.00.

Old Business

Office Improvements Status and Hiring a third Conservation Technician – Amount for budget was approved by the Chief Financial Advisor. County Council has yet to finalize it.

LVR Update – Karen Wilwol – we received 2 applications received for fall program from Millbourne and Newtown. Both requests exceed the current available funds. A Motion was made by Frank McKee and seconded by Elaine Paul Schaefer to front the potential for cost over-runs for cost over 20%.

Memorandum of Understanding Between District & County Council – we have not heard back from the Executive Director, Howard Lazarus.

Conservation District Director Nomination Request Letters – the deadline was November 1st. We received nominations for Donna Silvestri and Wayne Megill.

New Business

Approval of Agricultural Conservation Technician Funding Application – A Motion was made by Frank McKee and seconded by Steve Beckley to accept \$3,000.00 funding.

Poster Contest – Submission Electronically – A Motion was made by Steve Beckely and seconded by Donna Silvestri to go forward with the Poster Contest electronically.

Mini-Grant – Submissions and Board Action on funding – A Motion was made by Frank McKee and seconded by Elaine Paul Schaefer to approve 3 mini-grant applications (detailed information on each min-grant in packet.)

Revenue Estimated to County for 2020 was \$195,000.00 as of 10/23/20 we deposited \$208,772.90 – Ed wanted the Board to be aware we are already ahead of our estimate.

Report from Cooperating Agencies - USDA/NRCS Representative, DEP – Linda Mackey, Beth Sassaman

Conservation District Manager's Report - Edward M. Magargee

Conservation District Staff Reports - Michelle Wheeler and Connor Carey - Conservation District Technicians, Karen Wilwol – Watershed Specialist

Erosion & Sediment Control Plan Reviews – Attached

Individual Request for Assistance- None

Next Meeting – December 1, 2020

Adjournment- 4:30 pm