



**AGENDA – January 10, 2023**  
**DELAWARE COUNTY CONSERVATION DISTRICT**  
**ROSE TREE PARK - HUNT CLUB**  
**1521 N. PROVIDENCE ROAD**  
**MEDIA, PA 19063**

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**Meeting** – January 10, 2023  
**Place** - Rose Tree Park - Hunt Club  
**Time** - 3:30 PM

**Approval of Minutes** – Approval of Minutes from December 6, 2022

**Audience Comments**

**Call to Order:** Cheryl Graff Tumola

**Election of Officers for 2023**

Current Chair Cheryl Graff Tumola  
 Current Vice Chair Ray Iacobucci  
 Current Sec. / Treas. Randy Bates

**Correspondence & Announcements** - PACD Monthly Report

**Motion Request** – To file all bank statements for audit

I. <b>Affiliate Fund Money Market (11/30/22)</b> .....	\$ 387,009.70
Checks in Excess of \$200.00 - (United Savings)	
1. None	
II. <b>Affiliate Fund Checking (11/30/22)</b> .....	\$ 12,068.50
Checks in Excess of \$200.00 – (United Savings)	
1. 11/1 – Penn State Extension- Plant Materials	\$1,192.96
2. 11/1 – SEPA R.C.&D. G.G. Grant Trailer	\$1,775.00
3. 11/1 – Karen Wilwol – Mileage & Tolls	\$ 170.60
4. 11/1 – Valley Rentals & Sales –Trailer Grant	\$ 380.00
5. 11/2 – Karen Wilwol – Trailer Grant Locks & Keys	\$ 244.75
III. <b>Cleanwater Fund Money Market (11/30/22)</b> .....	\$ 579,195.57
Checks in Excess of \$200.00 – (United Savings)	
1. Del.Co. C.D. Transfer 2021 NPDES Expenses	\$6,204.85

IV. <b>Petty Cash Account Checking</b> (11/30/22) .....	\$	868.90
Checks in Excess of \$200.00 – (United Savings)		
1. None		
V. <b>LVR Program</b> (11/30/22).....	\$	137,560.74
Checks in Excess of \$200.00 – (United Savings)		
1. None		
		<u>Total \$ 1,116,703.40</u>

**Emergency Reviews: Motion to approve for deposit the following Emergency Review Fees.**

**December Emergency Reviews:**

1. Harvard Drive A67141-707.21, Middletown.....	\$200.00
2. West Ave A66795-743.13, Springfield.....	<u>\$200.00</u>
<b><u>Total</u></b>	<b>\$400.00</b>

**Motion Request:** To pay the invoice from Beucler, Kelly & Irwin for accounting services for \$1,100.00

**Motion Request:** To pay Millbourne Borough final payment for Low Volume Road Project. \$44,750.00

**Motion Request:** To pay Delaware County \$775.00 to reimburse the Parks Department for Mulch needed for Smedley Park – Multi-functional Buffer Project.

**Motion Request:** To pay PACD Annual Dues for 2022 / 2023 of \$2,765.00

**Checks to be Signed:**

1. Beucler, Kelly & Irwin \$1,100.00
2. Millbourne Borough \$44,750.00
3. Delaware County - \$775.00
4. PACD - \$2,765.00

**Old Business**

1. ATV / UTV purchase which would be assigned to the Parks Department, and shared.
2. 2023 Annual Work Plan
3. Approval of Petition for Sustainability Commission to become a nominating organization.
4. Agricultural Conservation Assistance Program – ACAP

**Agenda – January 10, 2023 Page 3**

**New Business**

1. DCNR Planting Opportunity Grant – Karen Wilwol
2. Keystone 10 Million Tree Distribution – Karen Wilwol
3. Poster Contest Budget – 2023
4. Statements of Financial Interest

**Report from Cooperating Agencies** - USDA/NRCS – Beth Sassaman & Acting Field Representative, DEP - Linda Mackey.

**Conservation District Manager's Report** - Edward M. Magargee

**Conservation District Staff Reports** - Michelle Wheeler - Conservation District Technician, Ari Milillo – Conservation District Technician, Carmen Swygart, and Karen Wilwol - Watershed Spec.

**Erosion & Sediment Control Plan Reviews**

**Individual Requests for Assistance** – None

**Next Meeting** – February 7, 2023

**Adjournment** - 4:30 PM