



**AGENDA – March 7, 2023**  
**DELAWARE COUNTY CONSERVATION DISTRICT**  
**ROSE TREE PARK - HUNT CLUB**  
**1521 N. PROVIDENCE ROAD**  
**MEDIA, PA 19063**

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**Meeting** – March 7, 2023  
**Place** - Rose Tree Park - Hunt Club  
**Time** - 3:30 PM

**Approval of Minutes** – Approval of Minutes from February 7, 2023

**Audience Comments**

**Call to Order:** Cheryl Graff Tumola

**Correspondence & Announcements** - PACD Monthly Report, Introduction of new field representative Shannon Davis.

**Motion Request** – To file all bank statements for audit

|  |                        |
|--|------------------------|
| <b>I. Affiliate Fund Money Market (1/31/23)</b> .....    | \$ 444,832.74          |
| Checks in Excess of \$200.00 - (United Savings) None     |                        |
| <b>II. Affiliate Fund Checking (1/31/23)</b> .....       | \$ 3,494.56            |
| Checks in Excess of \$200.00 – (United Savings)          |                        |
| 1. 1/17 –Delaware Co. – Reimb. Parks for mulch.....      | \$ 775.00              |
| 2. 1/18 – Beucler, Kelly & Irwin – Accounting.....       | \$ 1,100.00            |
| 3. 1/23 – Office Basics – Ink, & Copy Paper, etc.....    | \$ 253.90              |
| 4. 1/27 – PACD Annual Dues.....                          | \$2,765.00             |
| <b>III. Cleanwater Fund Money Market (1/31/23)</b> ..... | \$ 585,845.95          |
| Checks in Excess of \$200.00 – (United Savings) None     |                        |
| <b>IV. Petty Cash Account Checking (1/31/23)</b> .....   | \$ 1,287.59            |
| Checks in Excess of \$200.00 – (United Savings)          |                        |
| 1. Web Hosting – Delcodd.org.....                        | \$275.00               |
| <b>V. LVR Program(1/31/23)</b> .....                     | \$ 92,816.39           |
| Checks in Excess of \$200.00 – (United Savings)          |                        |
| 1. Millbourne Borough – Project Payment.....             | \$44,750.00            |
|  | Total                  |
|  | <u>\$ 1,128,277.00</u> |

**Emergency Reviews: Motion to approve for deposit the following Emergency Review Fees.**

**February Emergency Reviews:**

|   |                  |
|---|------------------|
| 1. 366 Wilmington-West Chester Pike, Concord.....           | \$1,000.00       |
| 2. RGM Development Corp. Subdivision, Chester Township..... | \$ 650.00        |
| 3. Folcroft Technical School, Folcroft.....                 | \$1,600.00       |
| 4. Hollow Run Apartments A67079-373.21, Haverford.....      | \$ 200.00        |
| 5. Swarthmore College, Martin Hall, Swarthmore.....         | <u>\$ 900.00</u> |
| Total   | \$4,350.00       |

**Motion Request:** Request final approval of Delegation Agreement of Agricultural Conservation Assistance Program (ACAP) for signature.

**Old Business**

1. ATV / UTV purchase order delivered to Dealer.
2. Scanning Permit Files and Electronic Permit Submission Proposal.

**New Business**

1. Low Volume Road – Program Evaluation – Karen Wilwol
2. Earth Day Event – Planting of Water Quality Basin , Smedley Park – Karen Wilwol
3. Christmas Tree Revetment Project #3 , Glen Providence Park
4. Retirement of District Manager – Ed Magargee

**Report from Cooperating Agencies** - USDA/NRCS – Beth Sassaman, Field Representative – Shannon Davis.

**Conservation District Manager's Report** - Edward M. Magargee

**Conservation District Staff Reports** - Michelle Wheeler - Conservation District Technician, Ari Milillo – Conservation District Technician, Carmen Swygart, and Karen Wilwol - Watershed Specialist

**Erosion & Sediment Control Plan Reviews**

**Individual Requests for Assistance** – None

**Next Meeting** – April 4, 2023

**Adjournment** - 4:30 PM