



**AGENDA – May 7, 2024**  
**DELAWARE COUNTY CONSERVATION DISTRICT**  
**ROSE TREE PARK - HUNT CLUB**  
**1521 N. PROVIDENCE ROAD**  
**MEDIA, PA 19063**

**Meeting Date:** May 7, 2024  
**Place:** Rose Tree Park – Hunt Club  
**Time:** 3:30 PM

**Call to Order:** Cheryl Graff Tumola

**Approval of Minutes:** Approval of Minutes from April 2, 2024

**Audience Comments**

**Correspondence & Announcements:** PACD Monthly Report

**Motion Request:** To file all bank statements for audit

I. <b>Affiliate Fund Money Market (3/29/2024)</b> .....	\$ 386,926.93
Checks in Excess of \$200.00 - (United Savings)	
1. None	
II. <b>Affiliate Fund Checking (3/29/2024)</b> .....	\$ 19,748.71
Checks in Excess of \$200.00 – (United Savings)	
1. 2/8/2024 – Pennsylvania Envirothon donation.....	\$ 250.00
2. 2/7/2024 – Darby Creek Valley Association	
Stream Cleanup donation.....	\$ 300.00
III. <b>Cleanwater Fund Money Market (3/29/2024)</b> .....	\$ 671,635.99
Checks in Excess of \$200.00 – (United Savings)	
1. None	
IV. <b>Petty Cash Account Checking (3/29/2024)</b> .....	\$ 1,268.22
Checks in Excess of \$200.00 – (United Savings)	
1. None	
V. <b>LVR Program (3/29/2024)</b> .....	\$ 164,327.87
Checks in Excess of \$200.00 – (United Savings)	
1. None	
VI. <b>ACAP Program (3/29/2024)</b> – .....	\$ 39,855.32
Checks in Excess of \$200.00 – (United Savings)	
1. 3/4/2024 – Chester County Conservation District.....	\$2,887.83
	<b>TOTAL</b>
	<b><u>\$ 1,283,763.04</u></b>

**Motion Request:** Approval of advance payment to Mr. Steven Conduit in the amount of \$12,573.23 for approved ACAP project.

**Motion Request:** Approval of 50% advance payment to Newtown Township in the amount of \$17,500.00 for LVR project at Glendale Road.

**Old Business**

1. Status of three proposed personnel actions
2. Docuware – Permit file scanning update

**New Business**

1. Introduction of Watershed Specialist, Chris Cook
2. PACD Non-Point Source Pollution Prevention Educational Mini-grant application – *NPS Pollution Prevention through Municipal Storm Drain Labeling & Education*
3. Envirothon event held April 30th

**Report from Cooperating Agencies**

USDA/NRCS – Wes Neal

DEP Field Representative – Shannon Davis

**Conservation District Manager's Report** – Karen Wilwol

**Conservation District Staff Reports**

Michelle Wheeler, Conservation District Technician

Ari Milillo, Conservation District Technician

Carmen Swygart, Conservation District Technician

Chris Cook, Watershed Specialist

**Erosion & Sediment Control Plan Reviews**

**Individual Requests for Assistance:** None

**Next Meeting:** June 4, 2024

**Adjournment:** 4:30 PM