



**DELAWARE COUNTY
CONSERVATION DISTRICT**

1521 N. Providence Road | Rose Tree Park – Hunt Club
Media, Pennsylvania 19063

(610) 892-9484 | delcocd.org

BOARD OF DIRECTORS

Cheryl Graff Tumola *Chairperson*
Raymond Iacobucci *Vice Chair*
Randy Bates *Secretary / Treasurer*
Elaine Schaefer *Council*
Wayne Megill, Jr.
Steve Linvill
Steven Beckley
Vincent Pennoni

BOARD OF DIRECTORS MEETING AGENDA

Meeting Date: Tuesday, September 10, 2024
Place: Rose Tree Park – Hunt Club
Time: 3:30 PM

Call to Order: Cheryl Graff Tumola

Approval of Minutes: Approval of minutes from August 6, 2024

Audience Comments

Correspondence & Announcements: PACD Monthly Report

Motion Request: To file all bank statements for audit

I. Affiliate Fund Money Market (7/31/2024)	\$ 545,005.83
Checks in Excess of \$200.00 - (United Savings)	
1. None	
II. Affiliate Fund Checking (7/31/2024)	\$ 12,973.74
Checks in Excess of \$200.00 – (United Savings)	
1. None	
III. Cleanwater Fund Money Market (7/31/2024)	\$ 705,110.85
Checks in Excess of \$200.00 – (United Savings)	
1. None	
IV. Petty Cash Account Checking (7/31/2024)	\$ 410.01
Checks in Excess of \$200.00 – (United Savings)	
1. None	
V. LVR Program (7/31/2024)	\$ 48,010.23
Checks in Excess of \$200.00 – (United Savings)	
1. None	
VI. ACAP Program (6/28/2024) (no activity in July)	\$ 56,700.34
Checks in Excess of \$200.00 – (United Savings)	
1. 6/14/24 – Chester County Conservation District admin. reimb...\$ 1,246.46	
2. 6/17/24 – S. Conduit final payment.....\$ 29,498.27	

TOTAL **\$ 1,368,211.00**

Motion Request: To approve for deposit the following Emergency Review Fees:
1. Boiron at Marville, Newtown Square.....\$900.00
2. Clifton Heights Middle School, Clifton Heights.....\$200.00

Motion Request: To transfer \$1,646.78 from Affiliate Money Market to ACAP account for quarterly replenishment

Motion Request: To transfer \$43,169.50 from Affiliate Money Market to Low Volume Road account for quarterly replenishment

Motion Request: To reimburse Chester County Conservation District for ACAP administrative services in the amount of \$2,323.57

Motion Request: To authorize payment to the Treasurer of Delaware County in the amount of \$4,969.60 for reimbursement of DEP Environmental Education grant

Motion Request: To increase Thornbury Township's LVR grant contract by \$18,606.55 for a total grant amount of \$91,150.00

Old Business

1. 2023 Audit – Engagement Letter approved with Christopher Reynolds
2. Board member replacement and nominations
3. PACD donation discussion
4. Conservation Technician vacancies
5. Docuware updates – accepting electronic submissions

New Business

1. Enroll in online banking with United Savings Bank
2. Recognition of Michelle Wheeler for 15 (actually 17!) years of service to the Delaware County Conservation District and presentation of 15-year Pin

Report from Cooperating Agencies

USDA/NRCS – Wes Neal
DEP Field Representative – Shannon Davis

Conservation District Manager's Report – Karen Wilwol

Conservation District Staff Reports

Michelle Wheeler, Permitting Manager
Carmen Swygart, Conservation District Technician
Chris Cook, Watershed Specialist
Ed Magargee, Part-time Plan Reviewer

Erosion & Sediment Control Plan Reviews

Individual Requests for Assistance: None

Next Meeting: October 1, 2024

Adjournment: 4:30 PM