



**DELAWARE COUNTY
CONSERVATION DISTRICT**

1521 N. Providence Road | Rose Tree Park – Hunt Club
Media, Pennsylvania 19063

(610) 892-9484 | delcocd.org

BOARD OF DIRECTORS

Cheryl Graff Tumola *Chairperson*
Raymond Iacobucci *Vice Chair*
Randy Bates *Secretary / Treasurer*
Elaine Schaefer *Council*
Wayne Megill, Jr.
Steve Linvill
Steven Beckley
Vincent Pennoni

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, February 4, 2025 at 3:30 PM
Rose Tree Park – Hunt Club

CALL TO ORDER: Cheryl Graff Tumola, Chair

APPROVAL OF MINUTES: Approval of minutes from January 7, 2025

AUDIENCE COMMENTS

CORRESPONDENCE & ANNOUNCEMENTS: PACD Monthly Report

MOTION REQUEST: To file all bank statements for audit:

<i>Affiliate Fund Money Market</i> (12/31/2024).....	\$ 731,390.27
Checks in Excess of \$200.00 - (United Savings)	
1. Affiliate Fund Checking transfer.....	\$475.00
<i>Affiliate Fund Checking</i> (12/31/2024).....	\$ 166.23
Checks in Excess of \$200.00 – (United Savings)	
1. 12/9/24 – Petty Cash Transfer.....	\$2,000.00
2. 12/16/24 – Carmen Swygart (cell phone reimb.).....	\$360.00
3. 12/16/24 – Karen Wilwol (cell phone reimb.).....	\$360.00
4. 12/16/24 – Gina Ferzetti (cell phone reimb.).....	\$360.00
5. 12/16/24 – Chris Cook (cell phone reimb.).....	\$240.00
6. 12/24/24 – Beucler, Kelly, Irwin, Ltd.....	\$2,200.00
7. 12/31/24 – Michelle Wheeler (cell phone reimb.).....	\$360.00
<i>Clean Water Fund Money Market</i> (12/31/2024).....	\$ 707,745.36
Checks in Excess of \$200.00 – (United Savings)	
1. 12/9/24 – Treasurer of Delaware County.....	\$34,500.00
<i>Petty Cash Account Checking</i> (12/31/2024).....	\$ 1,820.02
Checks in Excess of \$200.00 – (United Savings)	
1. None	
<i>LVR Program</i> (12/31/2024).....	\$ 126,987.76
Checks in Excess of \$200.00 – (United Savings)	
1. None	
<i>ACAP Program</i> (12/31/2024).....	\$ 97,730.53
Checks in Excess of \$200.00 – (United Savings)	
1. Chester County Conservation District.....	\$1,794.95
2. Treasurer of Delaware County.....	\$1,658.02
TOTAL	\$ 1,665,840.17

- MOTION REQUEST:** To transfer \$2,305.32 from Affiliate Fund Money Market to ACAP account
- MOTION REQUEST:** To reimburse Chester County Conservation District in the amount of \$3,955.55 for ACAP services
- MOTION REQUEST:** To transfer UGWF – PUC Funds to Delaware County in the amount of \$73,159.19
- MOTION REQUEST:** To transfer CDFAP quarterly reimbursement to Delaware County in the amount of \$46,031.28

OLD BUSINESS

1. Board of Directors composition change
2. Watershed Specialist quarterly reports and reimbursement delays

NEW BUSINESS

1. County revenue discussions
2. Stream cleanup donations for DCVA and CRC Watersheds Association
3. Advance payment request in the amount of \$12,250.00 to Lindsey’s Garden for ACAP project
4. Financial Interest Statements

REPORTS FROM COOPERATING AGENCIES

1. USDA NRCS – Wes Neal
2. DEP Field Representative – Shannon Davis

DISTRICT MANAGER'S REPORT: Karen Wilwol

CONSERVATION DISTRICT STAFF REPORTS

1. Michelle Wheeler, Permitting Manager
2. Carmen Swygart, Conservation Technician
3. Jordan Lambe, Conservation Technician
4. Stuart O’Riordan, Conservation Technician
5. Chris Cook, Watershed Specialist
6. Ed Magargee, Part-time Plan Reviewer

EROSION & SEDIMENT CONTROL PLAN REVIEWS

INDIVIDUAL REQUESTS FOR ASSISTANCE: None

NEXT MEETING: March 4, 2025

ADJOURNMENT: 4:30 PM