



**DELAWARE COUNTY
CONSERVATION DISTRICT**

1521 N. Providence Road | Rose Tree Park – Hunt Club
Media, Pennsylvania 19063

(610) 892-9484 | delcocd.org

BOARD OF DIRECTORS

Cheryl Graff Tumola *Chairperson*
Raymond Iacobucci *Vice Chair*
Randy Bates *Secretary / Treasurer*
Elaine Schaefer *Council*
Wayne Megill, Jr.
Steve Linvill
Steven Beckley
Vincent Pennoni

BOARD OF DIRECTORS MEETING AGENDA

Meeting Date: Tuesday, January 7, 2025
Place: Rose Tree Park – Hunt Club
Time: 3:30 PM

Call to Order: Cheryl Graff Tumola, Chair

Approval of Minutes: Approval of minutes from December 3, 2024

Election of Officers: Wayne Megill and Elaine Schaefer have been re-appointed by Delaware County Council

- **Current officers:**
 - *Chair:* Cheryl Graff Tumola
 - *Vice Chair:* Ray Iacobucci
 - *Secretary/Treasurer:* Randy Bates

Audience Comments

Correspondence & Announcements: PACD Monthly Report

Motion Request: To file all bank statements for audit:

▪ Affiliate Fund Money Market (11/29/2024).....	\$ 670,205.76
Checks in Excess of \$200.00 - (United Savings)	
○ 11/13/2024 – Delaware County Conservation District ACAP.....	\$45,142.40
○ 11/14/2024 – Treasurer of Delaware County.....	\$22,803.75
○ 11/14/2024 – Treasurer of Delaware County.....	\$3,632.99
▪ Affiliate Fund Checking (11/29/2024).....	\$ 6,187.36
Checks in Excess of \$200.00 – (United Savings)	
○ 11/12/24 – Chris Cook (Mileage Reimbursement).....	\$214.35
▪ Clean Water Fund Money Market (11/29/2024).....	\$ 739,576.70
Checks in Excess of \$200.00 – (United Savings)	
○ None	
▪ Petty Cash Account Checking (11/29/2024).....	\$ 9.87
Checks in Excess of \$200.00 – (United Savings)	
○ 11/8/2024 – DoubleTree Resort (Lodging for ESM training).....	\$371.45
○ 11/19/2024 – Ernst Conservation Seeds (Meadow Workshop).....	\$306.90
▪ LVR Program (11/29/2024).....	\$ 126,982.19
Checks in Excess of \$200.00 – (United Savings)	
○ None	
▪ ACAP Program (11/29/2024).....	\$ 101,179.09
Checks in Excess of \$200.00 – (United Savings)	
1. None	
	<u>TOTAL</u> <u>\$ 1,644,140.97</u>

Motion Request: To approve for deposit the following Emergency Review fees:

1. Swarthmore College Geoexchange Well Field, Swarthmore.....\$1,100.00
2. Aronimink Golf Club PGA Broadcast Center, Newtown.....\$1,800.00
3. Elmwood Ave., Multiple.....\$200.00
4. Llanerch Country Club, Haverford.....\$1,400.00

Motion Request: To transfer \$150,068.00 from Affiliate Fund Money Market to ACAP account

Motion Request: To transfer \$7,702.80 from Affiliate Fund Money Market to LVR account

Motion Request: Review and approval of revised Clothing Policy

Motion Request: Upon approval of revised Clothing Policy, approval to purchase monogrammed apparel for District staff from Logowear House in an amount not to exceed \$800.00

Old Business

1. 2025 Annual Work Program (**Motion Requested**)
2. Hybrid Work Policy (**Motion Requested**)
3. Board of Directors composition change
4. PAG-02 Renewals update

New Business

1. ACAP Grant Application for Lindsey’s Garden in Chadds Ford, PA (**Motion Requested**)
2. 2025 Poster Contest Budget (**Motion Requested**)
3. Staffing update – continuation of part-time plan reviewer position in 2025
4. Watershed Specialist quarterly reports and reimbursement delays

Reports from Cooperating Agencies

1. USDA NRCS – Wes Neal
2. DEP Field Representative – Shannon Davis

District Manager's Report: Karen Wilwol

Conservation District Staff Reports

1. Michelle Wheeler, Permitting Manager
2. Carmen Swygart, Conservation Technician
3. Jordan Lambe, Conservation Technician
4. Stuart O’Riordan, Conservation Technician
5. Chris Cook, Watershed Specialist
6. Ed Magargee, Part-time Plan Reviewer

Erosion & Sediment Control Plan Reviews

Individual Requests for Assistance: None

Next Meeting: February 4, 2025

Adjournment: 4:30 PM