



**DELAWARE COUNTY  
CONSERVATION DISTRICT**

1521 N. Providence Road | Rose Tree Park – Hunt Club  
Media, Pennsylvania 19063

(610) 892-9484 | delcocd.org

**BOARD OF DIRECTORS**

Cheryl Graff Tumola *Chairperson*  
Raymond Iacobucci *Vice Chair*  
Randy Bates *Secretary / Treasurer*  
Elaine Schaefer *Council*  
Wayne Megill, Jr.  
Steve Linvill  
Steven Beckley  
Vincent Pennoni

**BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, December 2, 2025 at 3:30 PM**

**Rose Tree Park – Hunt Club**

*(This meeting will take place VIRTUALLY via Microsoft Teams)*

**CALL TO ORDER:** Cheryl Graff Tumola, Chair

**APPROVAL OF MINUTES:** Approval of minutes from November 5, 2025

**AUDIENCE COMMENTS**

**CORRESPONDENCE & ANNOUNCEMENTS:** PACD Monthly Report

**MOTION REQUEST:** To file the following August bank statements for audit:

<b><i>Affiliate Fund Money Market</i></b> (10/31/2025).....	<b>\$ 480,080.52</b>
Checks in Excess of \$200.00 - (United Savings)	
1. 10/10/2025 – ACAP Transfer.....	\$18,225.19
2. 10/14/2025 – Treasurer of Delaware County.....	\$69,378.44
<b><i>Affiliate Fund Checking</i></b> (10/31/2025).....	<b>\$ 2,228.26</b>
Checks in Excess of \$200.00 – (United Savings)	
1. 10/2/2025 – AECOM.....	\$250.00
2. 10/2/2025 – Logo Depot, Inc.....	\$250.70
<b><i>Clean Water Fund Money Market</i></b> (10/31/2025).....	<b>\$ 837,459.24</b>
Checks in Excess of \$200.00 – (United Savings)	
1. None	
<b><i>Petty Cash Account Checking</i></b> (10/31/2025).....	<b>\$ 1,009.62</b>
Checks in Excess of \$200.00 – (United Savings)	
1. None	
<b><i>LVR Program</i></b> (10/31/2025).....	<b>\$ 73,497.73</b>
Checks in Excess of \$200.00 – (United Savings)	
1. 10/14/2025 – Thornbury Township.....	\$61,247.27
<b><i>ACAP Program</i></b> (10/31/2025).....	<b>\$ 180,005.31</b>
Checks in Excess of \$200.00 – (United Savings)	
1. 10/14/2025 – Betsy Cardone.....	\$69,351.00
	<b><u>TOTAL</u>           <b>\$ 1,574,280.68</b></b>

**MOTION REQUEST:** To approve the following Emergency Review fee for deposit:  
1. PECO Media Mainstream Subunit Project, Middletown & Upper Providence  
.....\$700.00

**MOTION REQUEST:** Approval of 2022 Audit as prepared by Christopher Reynolds, and file as required with County and State.

**MOTION REQUEST:** Approval to transfer NPDES expenses in the amount of \$26,853.00 from Clean Water Fund to Affiliate Fund Money Market Account. The Audit reflects NPDES expenses in this amount.

**MOTION REQUEST:** Approval to transfer \$52,518.75 from Affiliate Fund Money Market to ACAP Account. This amount is an advance payment of \$50,000 from August 2024 plus \$2,518.75 earned interest over 15 months.

**MOTION REQUEST:** To approve payment of \$500.00 to Lauren Mongada (Parkside Elementary School) for completed Fall 2024 Mini-Grant

**OLD BUSINESS**

1. Fee Schedule options
2. State budget and reimbursements status
3. Electronic payments for NPDES fees
4. DEP Environmental Education Mini-grant Applications

**NEW BUSINESS**

1. 2026 Meeting Schedule

**REPORTS FROM COOPERATING AGENCIES**

1. USDA NRCS – Wes Neal
2. DEP Field Representative – Cait Connolly

**DISTRICT MANAGER'S REPORT:** Karen Wilwol

**CONSERVATION DISTRICT STAFF REPORTS**

1. Michelle Wheeler, Permitting Manager
2. Carmen Swygart, Conservation Technician
3. Jordan Lambe, Conservation Technician
4. Stuart O’Riordan, Conservation Technician
5. Chris Cook, Watershed Specialist
6. Ed Magargee, Part-time Plan Reviewer

**EROSION & SEDIMENT CONTROL PLAN REVIEWS**

**INDIVIDUAL REQUESTS FOR ASSISTANCE:** None

**NEXT MEETING:** Tuesday, January 6, 2026, at 3:30 PM  
*(Pending approval of 2026 meeting schedule)*

**ADJOURNMENT:** 4:30 PM