



**DELAWARE COUNTY
CONSERVATION DISTRICT**

1521 N. Providence Road | Rose Tree Park – Hunt Club
Media, Pennsylvania 19063

(610) 892-9484 | delcocd.org

BOARD OF DIRECTORS

Raymond Iacobucci *Vice Chair*
Randy Bates *Secretary / Treasurer*
Elaine Schaefer *Council*
Wayne Megill, Jr.
Steve Linvill
Vincent Pennoni
Mary Batt
Michael Leventry

**BOARD OF DIRECTORS MEETING AGENDA
Tuesday, March 3, 2026 at 3:30 PM
Rose Tree Park – Hunt Club**

CALL TO ORDER: Ray Iacobucci, Vice Chair

APPROVAL OF MINUTES: Approval of minutes from February 3, 2026

ELECTION OF OFFICERS:

Current officers:

- *Chair:* Vacant
- *Vice Chair:* Ray Iacobucci
- *Secretary/Treasurer:* Randy Bates

AUDIENCE COMMENTS

CORRESPONDENCE & ANNOUNCEMENTS: PACD Monthly Report

MOTION REQUEST: To file the following **December** bank statements for audit:

<i>Affiliate Fund Money Market</i> (12/31/2025).....	\$ 501,530.36
Checks in Excess of \$200.00	
1. 12/4/25 – ACAP.....	\$52,518.75
<i>Affiliate Fund Checking</i> (12/31/2025).....	\$ 39,075.13
Checks in Excess of \$200.00	
1. 12/22/25 – Karen Wilwol, Cell phone.....	\$360.00
2. 12/22/25 – Gina Ferzetti, Cell phone.....	\$360.00
3. 12/22/25 – Stuart O’Riordan, Cell phone.....	\$360.00
4. 12/23/25 –Jordan Lambe, Cell phone.....	\$360.00
5. 12/23/25 – Chris Cook, Cell phone.....	\$360.00
6. 12/23/25 – Fall 2024 Mini-Grant.....	\$500.00
<i>Clean Water Fund Money Market</i> (12/31/2025).....	\$ 823,631.18
Checks in Excess of \$200.00	
1. 12/4/25 – 2024 NPDES Expenses Transfer.....	\$26,853.00
<i>Petty Cash Account Checking</i> (12/31/2025).....	\$ 778.35
Checks in Excess of \$200.00	
1. None	
<i>LVR Program</i> (12/31/2025).....	\$ 52,247.65
Checks in Excess of \$200.00	
1. Newtown Township.....	\$21,255.35
<i>ACAP Program</i> (12/31/2025).....	\$ 227,269.01
Checks in Excess of \$200.00	
1. None	
<u>TOTAL</u>	<u>\$ 1,644,531.68</u>

MOTION REQUEST: To file the following **January** bank statements for audit:

Affiliate Fund Money Market (1/30/2026)	\$ 521,302.85
Checks in Excess of \$200.00	
1. 1/12/26 – LVR Advance	\$42,067.00
Affiliate Fund Checking (1/30/2026)	\$ 37,803.44
Checks in Excess of \$200.00	
1. 1/5/26 – Carmen Swygart, Cell phone	\$360.00
2. 1/20/26 – Karen Wilwol, Philabundance Donation	\$450.00
3. 1/26/26 – Michelle Wheeler, Cell phone	\$360.00
Clean Water Fund Money Market (1/30/2026)	\$ 826,119.55
Checks in Excess of \$200.00	
1. None	
Petty Cash Account Checking (1/30/2026)	\$ 450.36
Checks in Excess of \$200.00	
1. 1/7/26 – Web Hosting	\$275.00
LVR Program (1/30/2026)	\$ 72,252.59
Checks in Excess of \$200.00	
1. Edgmont Township	\$22,065.00
ACAP Program (1/30/2026)	\$ 227,269.01
Checks in Excess of \$200.00	
1. None	
TOTAL	\$ 1,685,197.80

MOTION REQUEST: Approval to deposit the following Emergency Review fees:

- Benchmark School, Upper Providence \$1700.00
- Indoor Recreation at Marville \$1000.00

MOTION REQUEST: Approval to reimburse Chester County Conservation District \$2,800.25 for ACAP services

MOTION REQUEST: Approval to transfer \$1,500.00 from Affiliate Fund Checking to Petty Cash account for debit card replenishment

MOTION REQUEST: Approval to transfer Act 13 PUC-UGWF funds in the amount of \$75,280.81 from Affiliate Fund Money Market to Treasurer of Delaware County

MOTION REQUEST: Approval to transfer ACAP advance payment of \$150,000 from Affiliate Fund Money Market to ACAP account

MOTION REQUEST: Approval to transfer ACAP replenishment of \$77,855.70 from Affiliate Fund Money Market to LVR account

MOTION REQUEST: Approval to pay Beucler, Kelly, & Irwin, Ltd. \$3,300 for accounting services for period May 2024 through December 2025.

MOTION REQUEST: Approval to pay dues in the amount of \$3,215.00 to PACD for FY 2025-2026

OLD BUSINESS

1. Fee Schedule presentation
2. Website move to delcopa.gov
3. Financial interest statements due May 1, 2026
4. Minor bank transaction error

NEW BUSINESS

1. LVR grant application from Edgmont Township at Charter Oak Drive
2. NFWF Grant Application for Smedley Park Vernal Pool and DCCD Commitment
3. PEC "Protect Your Drinking Water" Grant for Salt Snapshot
4. 2026 Poster Contest Budget
5. CRC and DCVA Annual Stream Cleanup Donations
6. Summer Intern

REPORTS FROM COOPERATING AGENCIES

1. USDA NRCS – Wes Neal
2. DEP Field Representative – Cait Connolly

DISTRICT MANAGER'S REPORT: Karen Wilwol

CONSERVATION DISTRICT STAFF REPORTS

1. Michelle Wheeler, Permitting Manager
2. Carmen Swygart, Conservation Technician
3. Jordan Lambe, Conservation Technician
4. Stuart O’Riordan, Conservation Technician
5. Chris Cook, Watershed Specialist
6. Ed Magargee, Part-time Plan Reviewer

EROSION & SEDIMENT CONTROL PLAN REVIEWS

NEXT MEETING: April 6, 2026

ADJOURNMENT: 4:30 PM